

1. Evangelism: The First Mark of Mission

“To proclaim the Good News of the Kingdom” is to share the news that in Christ God is reconciling to world to himself (2 Cor. 5:19), in words. How can you speak the Good News to the world around you?

<b>Evangelism: Minimum Goals</b>	<b>Will meet goal by due date (Yes/No)</b>	<b>If not meeting goal by due date, indicate date by which you will meet (Show plan to move toward goal in the “Proposed Action” column.)</b>	<b>Proposed Action</b>
<p>Participate in one evangelism training event Due date: by Dec. 2018</p> <p><i>-may be a shared event</i> <i>-may be a workshop, book study, series of educational events</i> <i>-the Director for Mission and Ministry leads these</i> <i>-you can use the “Thy Kingdom Come” video series: <a href="https://www.thykingdomcome.global/faith">https://www.thykingdomcome.global/faith</a></i> <i>-Wycliffe College’s Institute of Evangelism can provide people and resources</i></p>	Yes	Spring 2019	Team participated in Wycliffe Missional Church workshops and continues to meet to take on projects coming out of workshops
<p>Identify the group of people whom your parish/regional ministry hopes to reach Due date: by Annual Vestry 2019</p> <p><i>-may be defined by age, socio/economic class, or geographic location - must be specific enough that you can reach them with particular activities</i> <i>-should be feasible for you to reach</i></p>	Yes		<p>Argyle community. Characteristics include:</p> <ul style="list-style-type: none"> <li>• 15% lower median family income compared to rest of city</li> <li>• More children, youth and young adults compared to city</li> </ul>

<p>Undertake two evangelism activities designed to reach the identified group          Due date: by Annual Vestry 2022</p> <p><i>-these activities must include explicit proclamation of the Good News, in words</i>  <i>-social events, such as dinners and concerts, may count but only if a significant component of the event is explicit proclamation</i></p>	<p>Yes</p>		<p>Create videos aimed at secular audience with light touch and pop culture reference, but speaking about faith</p>
<p>Other:</p>			<ul style="list-style-type: none"> <li>• Invitation postcards handed out at 2018 Santa Claus parade.</li> <li>• Created Sunday worship bulletin glossary.</li> <li>• Developed section of website for “church shoppers”</li> <li>• Held series at public library for those wondering about faith, God, and church.</li> <li>• Exploring programs through local high school</li> <li>• Exploring learn-to-cook + worship program with 11- to 13-year-olds</li> </ul>

2. Discipling: The Second Mark of Mission

“To teach, baptize and nurture new believers” and, indeed, all believers, is the work of discipling. How can your congregation(s) foster the Christian development of new participants, long-time members, and everyone in between?

<b>Discipling: Minimum Goals</b>	<b>Will meet goal in 2018 (Yes/No)</b>	<b>If not meeting goal in 2018, indicate date by which you will meet (Show plan to move toward goal in the “Proposed Action” column.)</b>	<b>Proposed Actions</b>
Host, or participate in, a Lenten formation series, such as “The Five Marks of Love”  <i>-“The Five Marks of Love” engages the Five Marks of Mission and is available from Church House</i>	Yes	Changed to Advent series from Lutheran Church resource based on Dickens’ A Christmas Carol	<ul style="list-style-type: none"> <li>• Advent series based on Dickens’ Christmas Carol</li> </ul>
Regular small groups for prayer, Bible study, and other Christian formation	Yes		<ul style="list-style-type: none"> <li>• Ongoing Bible study and Chain of Prayer</li> <li>• Launch adult education series</li> </ul>
Require substantial baptismal preparation, including church attendance and explanation of baptismal meanings and promises	Yes		Using Catechumenate Network resources, focusing on integrity of vows

3. Service: The Third Mark of Mission

“To respond to human need by loving service” is a central aspect of Christ’s call. The challenge for us is to remember that loving service engages us personally with those in need, so that we are changed by the encounter. Simply providing a building or sending a cheque misses the heart of what Christ asks of us, indeed, offers us. How can your congregation(s) find real needs and offer service that is truly loving?

<b>Service: Minimum Goals</b>	<b>Will meet goal in 2018 (Yes/No)</b>	<b>If not meeting goal in 2018, indicate date by which you will meet (Show plan to move toward goal in the “Proposed Action” column.)</b>	<b>Proposed Actions</b>
<p>Participate in at least one ongoing community-oriented charitable service activity Due date: Annual Vestry 2018</p> <p><i>-this requires the active involvement of parishioners (not just clergy) in outreach for others</i> <i>-may be in cooperation with non-parishioners</i> <i>-simply providing space in the church building does not qualify</i></p>	<p>Yes</p>		<p>Ongoing:</p> <ol style="list-style-type: none"> <li>1. Community Breakfast: <ul style="list-style-type: none"> <li>• Monthly, averaging 81 guests</li> <li>• 15 church volunteers</li> <li>• Expanded to include VON blood pressure clinic</li> </ul> </li> <li>2. Seniors Music Afternoon <ul style="list-style-type: none"> <li>• Social connection for sometimes lonely population</li> <li>• Performance space for older volunteer but semi-pro musicians</li> <li>• 11 church volunteers</li> <li>• Spun off VON blood pressure clinic during Community Breakfast and twice-weekly VON</li> </ul> </li> </ol>

			seniors exercise program 3. Prayer Shawl Ministry <ul style="list-style-type: none"><li>• Provided to non-members as well</li></ul>
--	--	--	--

4. Transforming Society: The Fourth Mark of Mission

“To seek to transform unjust structures of society, to challenge violence of every kind, and to pursue peace and reconciliation” is a call to go beyond charitable giving and help to change the world that creates human needs. How can your congregation(s) join in God’s work of building the Kingdom by participating in the transformation of society?

<b>Transforming Society: Minimum Goals</b>	<b>Will meet goal in 2018 (Yes/No)</b>	<b>If not meeting goal in 2018, indicate date by which you will meet (Show plan to move toward goal in the “Proposed Action” column.)</b>	<b>Proposed Actions</b>
Host/participate in an educational event on the UN Declaration on the Rights of Indigenous Peoples and participate in the Blanket Exercise Due date: by Annual Vestry 2018	Yes		<ul style="list-style-type: none"> <li>• UNDRIP presentation done in 2016</li> <li>• Members have participated in at least 3 blanket exercises</li> </ul>
Appoint a contact person for the Primate’s World Relief and Development Fund. Due date: by Annual Vestry 2018	Yes		To be noted in Vestry Report
Speak with 2018 provincial election candidates about poverty, based on our experience with numbers attending Community Breakfast	Yes	Partnership with area churches for June provincial election fell through. Made success switch to October municipal election	Hosted municipal all-candidates meeting in fall 2018

5. Safeguarding and Renewing the Earth: The Fifth Mark of Mission

As Christians, we are called to “safeguard the integrity of creation.” Our world is a gift from God. We bear responsibility for it. How can your congregation contribute to the work of caring for the Earth?

<b>The Earth: Minimum Goals</b>	<b>Will meet goal in 2018 (Yes/No)</b>	<b>If not meeting goal in 2018, indicate date by which you will meet (Show plan to move toward goal in the “Proposed Action” column.)</b>	<b>Proposed Actions</b>
Do a green assessment of your parish buildings.	No	2020	Searching for green assessment program, possibly using LEED
Decrease use of electricity and water.	Yes and No	Now Now Now Done  2022	<ul style="list-style-type: none"> <li>• Programmable thermostat installed</li> <li>• On-demand water heater</li> <li>• Timer lights in bathrooms</li> <li>• Review size of water meter</li> <li>• Switch to LED lighting as becomes possible through Capital Campaign</li> </ul>

6. Ministry and Leadership

<b>Ministry and Leadership: Minimum Goals</b>	<b>Will meet goal in 2018 (Yes/No)</b>	<b>If not meeting goal in 2018, indicate date by which you will meet (Show plan to move toward goal in the “Proposed Action” column.)</b>	<b>Proposed Actions</b>
Parish Council meetings  <i>-Parish Council meetings must occur at least four times a year</i> <i>-at least three days notice should be given of all meetings of Parish Council</i>	Yes		Continue meeting 10 times per year
Teaching element in every Parish Council meeting  <i>-Parish Council should be about more than business; include some element of learning about God and our Diocese of Huron</i>	Yes		Members rotate leadership of reflection with discussion at each meeting
Nominating Committee for officers  <i>-nominations should be recommended by parishioners, so that the community owns its life</i>	Yes		Launch full volunteer recruitment, including for church officers
Effective communications  <i>-ensure that the congregation knows about the possibilities and challenges that are being faced, and about events to attend</i>	Yes		<ul style="list-style-type: none"> <li>• Ongoing communications through 5 channels</li> <li>• Launch communications and PR committee</li> </ul>

<p>Participation in life of the Deanery and Diocese</p> <p><i>-active and regular involvement</i></p>	<p>Yes</p>		<ul style="list-style-type: none"> <li>• 2 lay delegates on Deanery Council</li> <li>• Parishioner on Congregation Coaches team</li> <li>• Open church to variety of diocesan events, including ACW Annual, Deanery Bible Study, blanket exercise</li> </ul>
<p>Warden and Treasurer training</p> <p><i>-the Diocese offers training for wardens and treasurers</i></p>	<p>Yes</p>		<p>Ongoing participation when training comes up</p>

7. Congregational Health

Congregational Health: Minimum Goals	Will meet goal in 2018 (Yes/No)	If not meeting goal in 2018, indicate date by which you will meet (Show plan to move toward goal in the "Proposed Action" column.)	Proposed Actions
Safe Church Compliance	Yes		Ongoing
Safe Church policies and procedures on bullying and harassment are normal aspects of parish life.	Yes	Done in January 2019	Refresh our Covenant of Holy Manners
Ensure broadly-based decision-making <i>-avoid concentrating decision-making authority among few parishioners</i>	Yes		<ul style="list-style-type: none"> <li>• Strong Parish Council to work with Wardens</li> <li>• Special vestries as needed</li> <li>• Creating new committees for implementation of some of Mission &amp; Ministry Plan</li> </ul>
Regular opportunities for fellowship and community building <i>-fellowship after worship is a common example</i>	Yes		Ongoing Coffee Hour, Bible Study, Seniors Afternoon, ACW, Quilters, Book Club
Conversations are done in person, on the phone, and/or video chat. <b>No conversations via email.</b> <i>-email should be used only for general sharing of information; talking about issues and</i>	Yes		Ongoing

<i>decision-making should not occur over email because email does not aid in resolution</i>			
---	--	--	--

8. Long-term Future

<b>Long-term Future: Minimum Goals</b>	<b>Will meet goal in 2018 (Yes/No)</b>	<b>If not meeting goal in 2018, indicate date by which you will meet (Show plan to move toward goal in the "Proposed Action" column.)</b>	<b>Proposed Actions</b>
Complete Mission and Ministry Plan Due date: Annual Vestry 2018	Yes		<ul style="list-style-type: none"> <li>• Day of Discernment open to entire congregation with Congregational Coaches in September 2017</li> <li>• Parish Council decided on specific projects in October 2017</li> <li>• Presentation to Vestry by Executive Team (rector, wardens, treasurer) in February 2018</li> </ul>

9. Buildings

Buildings: Minimum Goals	Will meet goal in 2018 (Yes/No)	If not meeting goal in 2018, indicate date by which you will meet (Show plan to move toward goal in the "Proposed Action" column.)	Proposed Actions
<p>Fill out the attached Property Condition Matrix for all buildings in the parish's care</p> <p><i>-this is the Property Condition Matrix from the Parish Self-Assessment Booklet (available on the diocesan website under Resources/Parish Toolbox/Congregational Development)</i></p>	Yes		<p>Completed by warden in charge of property matters. Reviewed by Executive Team</p>
<p>Identify lists of building condition issues that will need: 1) to be addressed within the next five years, and 2) in the next five to ten years.</p> <p><i>-the Property Condition Matrix will help</i></p>	Yes	<p>1) – Phase 2 of roof                      - Glazing on sloped windows                      - Interior and exterior lighting fixtures                      - Masonry ties on west decorative wall                      - Finish on stucco                      2) - Forced air heating                      - Floor finishes                      - East side drain</p>	
<p>Identify significant building elements that because of condition or age will likely need to be addressed.</p> <p><i>-the Property Condition Matrix will help</i></p>	Yes	Second phase of roof repair	

<p>Establish budget costs and timelines.</p> <p><i>-with trade or professional help, establish budget costs that include a 20% contingency allowance. Provide this to the finance committee</i></p>		<p>Accepted bid of \$43,818.01. Work to be booked by end of summer 2018 to hold price for 2019 when we expect work to be done.</p>	
---	--	--	--

10. Finances

Finances: Minimum Goals	Will meet goal by due date (Yes/No)	If not meeting goal by due date, indicate date by which you will meet (Show plan to move toward goal in the "Proposed Action" column.)	Proposed Actions
<p>Balanced budget Due date: Annual Vestry 2018 and continuing thereafter</p> <p><i>-a balanced budget may include the use of interest from endowed funds, but must not include the use of capital</i> <i>-a balanced budget must list all expenses including apportionment &amp; clergy costs</i></p>	No		<ul style="list-style-type: none"> <li>• Create permanent financial stewardship committee</li> <li>• Increase offerings through success of implementing Five Marks of Mission</li> <li>• Increase membership by moving out into community and generating an interest in what we offer</li> </ul>
<p>Full apportionment and clergy costs paid monthly (or as indicated – explain in "Proposed Action" box) Due date: ongoing</p> <p><i>-diocesan and national expenses are ongoing, so apportionment is best paid on a monthly basis or earlier</i></p>	Clergy – Yes Apportionment - No	<ul style="list-style-type: none"> <li>• Clergy costs will be covered in full over the period 2018-2022</li> <li>• Apportionment payments will be stepped up each year until 100% is paid in 2022</li> </ul>	<p>2018 – \$21,000 2019 – \$24,825 2020 – \$29,125 (estimate) 2021 – \$33,560 (est.) 2022 – \$40,396 (est.) (to be adjusted yearly when apportionment dues set) Pay a minimum of 50% of monthly amount each month</p>

<p>Parish conversation about finances          Due date: by Sept. 30, 2017</p> <p><i>-may follow a town hall format or may be by written document distributed to the whole parish/regional ministry</i>  <i>-a full presentation to the parish/regional ministry of the financial situation and prospects of the parish/regional ministry</i>  <i>-includes data about projected givings and expenses over the next five years</i></p>	<p>Yes</p>		<ul style="list-style-type: none"> <li>• Ongoing monthly review with the congregation regarding financial status</li> <li>• As part of Vestry 2018, there will be a presentation of the 2018 budget in narrative/visual style and a five-year projection focused on apportionment obligations and how to make it happen</li> </ul>
--	------------	--	--

## PROPERTY CONDITION MATRIX

### SITE

**NAME OF PARISH:** Church of the Ascension (Anglican)

**STREET ADDRESS:** 2060 Dundas St. E., London, ON.

Do you have a survey of the property?	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no			
	If yes please include a copy	If no would you provide a sketch with approximate dimensions			
Do you have a septic bed or are you connected to municipal services?	<input type="checkbox"/> septic bed	<input checked="" type="checkbox"/> municipal services			
If you have a tile bed when was the last time it was looked at?	<input type="checkbox"/> within the last 5 years	<input type="checkbox"/> 5 – 20 years	<input type="checkbox"/> longer	<input type="checkbox"/> do not know	N/A
If you have a well when was the last time it was reviewed or updated?	<input type="checkbox"/> within the last 5 years	<input type="checkbox"/> 5 – 20 years	<input type="checkbox"/> longer	<input type="checkbox"/> do not know	N/A
Is there a cemetery on the property?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no			
Does the parish have a separate cemetery elsewhere?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no			

Do you have a propane or oil tank on site?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no			
If you have an oil tank where is it located?	<input type="checkbox"/> underground	<input type="checkbox"/> inside the building	<input type="checkbox"/> do not know		N/A
How many parking spaces do you have on the property?	<input type="checkbox"/> 19) spaces on pavement	<input type="checkbox"/> 60 ) spaces on gravel			

## BUILDINGS

Which of the following buildings does the parish have?	<input checked="" type="checkbox"/> church with attached hall	<input type="checkbox"/> separate parish hall	<input type="checkbox"/> rectory	<input type="checkbox"/> the # of other buildings	PLEASE complete a separate check list for each building
Approximate age of oldest part of the building?	<input type="checkbox"/> 1970s				
Approximate size of the main floor?	(29,000) sq feet	OR <input type="checkbox"/> square metres			
Number of storeys (including basement level) for each building?	<input type="checkbox"/> sq feet 1 story + mezzanine	OR <input type="checkbox"/> square metres			
Size of the entire building including useable basement, upper floors and balconies?	( 35,000 ) sq feet	OR <input type="checkbox"/> square metres			
Do you have drawings for any of the buildings, floor plans etc.?	<input checked="" type="checkbox"/> yes attached	<input type="checkbox"/> no			

Type of Construction: check <b>one of the following</b> for each building or insert a description	( ) yes Wood structure with sloped roof and siding on the walls	( x ) yes Wood roof structure and floors with masonry	( x ) yes Steel and masonry construction	( ) yes Other Please describe	

## ROOFS

Type of roof ( <b>check one for each</b> ) If a building has more than one type insert approx. % or area of each		<b>LIFE CYCLE</b>			
	Slate	100 years	( ) %		
	Cedar shakes or shingles	50 – 75 years	( ) %		
	Asphalt Singles	20 – 30 years	(40) %		
	Metal roof	30 years	( ) %		
	Flat roof membrane	25 years	(60) %		
When was the last time major work or replacement of these roofs was done?	( x ) Within the last 5 years	( ) 5 – 20 years	( ) longer	( ) do not know	
Indicate which section of the roof was addressed?	Flat roof over hall				

Do you know the approximate cost of the work completed?	\$ ( 44,000 )				
Have you had roof leaks since the last major work?	( ) yes	( x ) no			

## EXTERIOR WALLS

Type of walls ( <b>check one for each</b> ). If a building has more than one type insert approx. % or area of each		<b>LIFE CYCLE</b>			
	Masonry	100 years	( 40 ) %		
	Metal or plastic siding	50 years	( ) %		
	Wood siding	40 – 80 years	( ) %		
	Other (please describe)	EIFS	( 60 ) %		
When was the last time major work was done to the walls?	( ) Within the last 5 years	( x ) 5 – 20 years	( ) longer	( ) do not know	
Do you know the approx. cost of this work?	\$ ( )				
Do you have a bell tower and/or a spire?		70 years	( ) yes	( x ) no	

If yes what is approx. height from ground level to top?			( ) feet OR ( ) metres		
How many stained glass windows do you have?		60 years	( 51 ) windows on exterior walls	21 windows on interior walls	
Do they have storm windows?	( x ) yes	( ) no			
When was the last time major work was done to the windows?	( ) Within the last 5 years	( x ) 5 – 20 years	( ) longer	( ) do not know	

## INTERIOR

Type of heating system (indicate approx. age)		<b>LIFE CYCLE</b>			
	Steam or hot water boiler with radiators	25 – 35 years	( ) years old		
	Forced air system	25 years	( 15 ) years old		
Does your system cool as well?	( x ) yes	( ) no			
Has there been a major upgrade to any of the systems since it has been installed (indicate the year)?	( x ) within the last 5 years 2017	( ) 5 – 20 years	( ) longer	( ) do not know	

When was the last time the following other interior items were upgraded?					
	Lighting	50 years	( ) within the last 5 years	( ) 5 – 10 years	( x ) longer ( ) do not know
	Electrical work other than lighting	50 years	( ) within the last 5 years	( ) 5 – 10 years	( x ) longer ( ) do not know
	Floor finishes	25 years	( ) within the last 5 years	( ) 5 – 10 years	( x ) longer ( ) do not know
	Wall and ceiling finishes	50 years	( ) within the last 5 years	( x ) 5 – 10 years	( ) longer ( ) do not know

### ACCESSIBILITY – Do you have the following?

Accessible building entrance	( x ) yes	( ) no			
Accessibility to all public areas in the building	( x ) yes	( ) no			
A lift or elevator	( ) yes	( x ) no			
Accessible washrooms	( x ) yes	( ) no			
Accessible pews or designated wheelchair areas (provide the # of spaces provided)	( x ) yes 4 designated wheelchair spaces + approximately 16 at row ends	( ) no			

